

Louisa Comprehensive Plan Support - TJPDC Cost Estimate 2025-05

Community Survey Support	Estimated Billable Hours	Estimated Cost	Approximate Timeline
Meetings to plan survey w/ Louisa staff	16	\$ 1,297	July - August 2025
Survey design and refinement, including print version	26	\$ 1,920	
Internal project management	8	\$ 897	
Direct Costs			
Printing		\$ 5	
Travel		\$ -	
<b>Subtotal</b>	<b>42</b>	<b>\$ 4,119</b>	

*Assumes 30 BW and 30 Color copies*

Town Hall Support	Estimated Billable Hours	Estimated Cost	Approximate Timeline
Review and provide feedback on educational materials and messaging	15	\$ 1,184	September - November 2025
Plan/coordinate town hall events with Louisa staff	16	\$ 1,297	
Assist with facilitation of town halls (4 staff at up to 8 events)	128	\$ 10,373	
Direct Costs			
Printing		\$ 5	
Travel		\$ 1,568	
<b>Subtotal</b>	<b>128</b>	<b>\$ 14,427</b>	

*Assumes 8 events @ 4 hours each (includes prep and travel time) for 4 TJPDC staff  
Assumes 30 BW and 30 Color copies  
Assumes 8 round trips for 4 vehicles at current GSA rate of \$0.70 per mile*

<b>Grand total</b>	<b>170</b>	<b>\$ 18,546</b>
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Local Contributions from TJPDC's Existing Programs	Estimated Billable Hours	Estimated Cost
Contribution from program 306 - Louisa Per Capita	12	\$ 1,000
<b>Total</b>	<b>12</b>	<b>\$ 1,000</b>

*A portion of Louisa County's per capita dues to be reserved for this project and applied against the total*

<b>Additional local contribution needed*</b>	<b>\$ 17,546</b>
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\* All cost estimates are based on FY26 rates and include overhead. Only actual expenses will be billed.