

Louisa Comprehensive Plan Support - TJPDC Cost Estimate 2025-05

Community Survey Support	Estimated Billable Hours	Estimated Cost	Approximate Timeline
Meetings to plan survey w/ Louisa staff	16	\$ 1,297	
Survey design and refinement, including print version	26	\$ 1,920	
Internal project management	8	\$ 897	July - August 2025
Direct Costs			
Printing		\$ 5	Assumes 30 BW and 30 Color copies
Travel		\$ -	
Subtotal	42	\$ 4,119	

Town Hall Support	Estimated Billable Hours	Estimated Cost	Approximate Timeline
Review and provide feedback on educational materials and messaging	15	\$ 1,184	
Plan/coordinate town hall events with Louisa staff	16	\$ 1,297	
Assist with facilitation of town halls (4 staff at up to 8 events)	128	\$ 10,373	September - November 2025
Direct Costs			
Printing		\$ 5	Assumes 8 events @ 4 hours each (includes prep and travel time) for 4 TJPDC staff
Travel		\$ 1,568	
Subtotal	128	\$ 14,427	Assumes 30 BW and 30 Color copies Assumes 8 round trips for 4 vehicles at current GSA rate of \$0.70 per mile

Grand total	170	\$ 18,546
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Local Contributions from TJPDC's Existing Programs	Estimated Billable Hours	Estimated Cost	
Contribution from program 306 - Louisa Per Capita	12	\$ 1,000	A portion of Louisa County's per capita dues to be reserved for this project and applied against the total
Total	12	\$ 1,000	

Additional local contribution needed*	\$ 17,546
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* All cost estimates are based on FY26 rates and include overhead. Only actual expenses will be billed.